



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director

**TITLE: HOSPITAL THERAPEUTIC PROGRAM COORDINATOR
(Provisional* Appointment)**

SALARY: \$44,661 - \$56,640 annually

LOCATION: Monroe Community Hospital

JOB SUMMARY:

This is a programmatic position that creates, develops, and implements special programming specific to the population in a long-term care setting at Monroe Community Hospital. Duties involve providing education and rehabilitation to hospital residents of any age. The employee reports directly to, and works under the general supervision of the Director of Resident Programs and Lifestyle Services or other higher level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Education, Occupational Therapy, Vocational Rehabilitation, Psychology or a closely related field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in one of the fields mentioned in (A) above plus one (1) year paid full-time or its part-time equivalent professional** experience in program development in an education, vocational rehabilitation, or occupational therapy field; OR,
- (C) An equivalent combination of education and experience defined by the limits of (A) and (B) above.

**Professional experience, for the purposes of these minimum qualifications, does not include clerical, secretarial or similar experience.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

Effective September 27, 2021, proof of COVID-19 vaccination will be required for this position, per New York State Department of Health mandate, subject to reasonable accommodation for medical and religious reasons.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COMMUNITY HOSPITAL
ATTENTION: PERSONNEL
435 EAST HENRIETTA ROAD
ROCHESTER, NY 14620

Posting Date: September 14, 2021

Posting Deadline: Until Filled

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.